

Travel Itinerary (Example)

- (1) Specify the date of arrival and departure, flights and airports/ports if already fixed.
- (2) Write the place of stay in detail. (If staying at hotel, write its name, address and phone number.)
- (3) The travel itinerary needs to be written for each day. If an activity continues on consecutive days, the format “(date) – (date)” is acceptable.

The travel itinerary of the visa applicant and ____ (number) others are as follows:

[Short-term business affairs, etc]

Date	Activity Plan	Contact	Accommodation
YYYY.MM.DD	Arrive in ____ from ____ aboard flight ____	The inviting person's home Tel.: 00-000-0000	The inviting person's home Tel.: 00-000-0000
YYYY.MM.DD	Business talks at ____ company	____ company [contact person ...] Tel.: 00-000-0000	Hotel ____ Address ____ Tel.: 00-000-0000
YYYY.MM.DD	Visit ____ plant Move to ____ by Shinkansen	____ Town, ____ City, ____ Prefecture	Same as above
YYYY.MM.DD	Return home from ____ to ____ on flight ____		

[Visit to relatives/acquaintances]

Date	Activity Plan	Contact	Accommodation
YYYY.MM.DD	Arrive in ____ from ____ aboard flight ____	The inviting person's home Tel.: 00-000-0000	The inviting person's home Tel.: 00-000-0000
YYYY.MM.DD	Attend a wedding reception at ____ Hall	____ Town, ____ City, ____ Prefecture	Same as above
YYYY.MM.DD	Sightseeing all day	The inviting person's home Tel.: 00-000-0000	Hotel ____ Address ____ Tel.: 00-000-0000
YYYY.MM.DD	Return home from ____ to ____ on flight ____		

[Tourism with travel agency guarantee]

Date	Activity Plan	Contact	Accommodations
YYYY.MM.DD	Arrive in ____ from ____ aboard flight ____	____ tourist co. (contact person ____) Tel.: 00-000-0000	Hotel ____ Address ____ Tel.: 00-000-0000
YYYY.MM.DD	Sightseeing all day	____ tourist co. (contact person ____) Tel.: 00-000-0000	Hotel ____ Address ____ Tel.: 00-000-0000
YYYY.MM.DD	Sightseeing all day	Same as above	Hotel ____ Address ____ Tel.: 00-000-0000
YYYY.MM.DD	Sightseeing all day	Same as above	Hotel ____ Address ____ Tel.: 00-000-0000
YYYY.MM.DD	Return home from ____ to ____ on flight ____	____ tourist co. (contact person ____) Tel.: 00-000-0000	